

REAC QUICK FIX MATERIALS LIST

Units:

- ❖ General:
 - Smoke detector batteries
 - Smoke detectors
 - Cove base sections
 - Cove base adhesive
 - Cans of white spray paint
 - Cans of white Kilz spray paint
 - Bulbs for call-for-aid hallway & switch lights, in high-rises
 - Strings for call-for-aid switches, in high-rises
 - Water heater extension tubes (plastic if acceptable by local authorities)
 - Window locks
 - Handrails and hardware
 - Duct tape
 - Durabond quick-dry joint compound
 - Wall hole repair screens

- ❖ Baths:
 - Vanity light shades
 - Rubber stoppers for sinks (w/ chain)
 - Rubber stoppers for tubs (w/ chain)
 - Medicine cabinet mirrors
 - Can of white spray paint for rust/peeling paint inside of medicine cabinets

- ❖ Kitchens:
 - Disposal wrenches
 - Gas range burner caps (to replace dirty/clogged orifices)
 - Stove and oven knobs, per brand
 - A lighter (long barbecue-grill type) to re-light gas stove pilot lights
 - Range hood filters
 - Range hood switches
 - Delta faucet wrenches
 - Stem faucet repair kits

- ❖ Electrical:
 - Switch plate and outlet cover plates (nylon unbreakable) in configurations used in various properties.
 - GFI outlets and covers (nylon unbreakable)
 - Outlet/switch plate screws
 - Circuit breaker panel plastic inserts for open slots (know brands in your properties)
 - 4" X 4" junction box covers and screws

- ❖ Doors:
 - Passage sets
 - Privacy sets for bathroom doors – if consistent through property
 - Extra jamb striker plates
 - Closet door hardware
 - 6" X 6" plastic laminate (wood grain to match interior doors, i.e. walnut or light oak) and 3M spray adhesive. If there is a hole in a door, spray and bond over hole.

- 6" dia. plastic door stop wall plates. Apply cove base adhesive to reinforce adhesion to surface.
- 3 to 6" dia. plastic door stop wall plates cut in half for covering/reinforcing holes caused by hinge door stops
- Wood screws for loose/stripped hinges, missing striker plates, & split frames
- Door sleeves for split door edges
- Replacement door weather stripping
- Screen/storm door parts:
 - Cylinders
 - Safety chains
 - Latches
 - Latch catch
 - Screen spline roller
 - Replacement screens
 - Screen spline

Site/Exteriors:

- ❖ Spray on graffiti remover and rags (Easy-Off Oven Cleaner?)
- ❖ Tubes of exterior ? caulk (w/ gun)
- ❖ Tubes of masonry caulk
- ❖ Wire/nylon tie wraps for all panel covers (cut off all padlock/permanent locks)
- ❖ Sewer clean out caps
- ❖ Exterior outlet covers
- ❖ Blank junction box covers (to replace missing outlet covers)
- ❖ Site lighting pole covers
- ❖ Handrail repair components
- ❖ Fence repair components
- ❖ Concrete splash blocks (slope away from building!)
- ❖ Downspout straps
- ❖ Downspout elbows
- ❖ Galvanized sheet metal screws
- ❖ Roof drains
- ❖ Light globes/covers
- ❖ Asphalt patch
- ❖ Black jack caulk tubes
- ❖ Mortar crack filler
- ❖ Mulch!

Common areas:

- ❖ Replacement bulbs for EXIT lights
- ❖ Light bulbs for each room
- ❖ Removal of all flammable liquids from areas of open pilot (includes hydraulic oil in elevator rooms)
- ❖ Smoke detectors & batteries (IF already present)
- ❖ Circuit breaker panel plastic inserts for open slots (know brands in your properties)
- ❖ Currently certified fire extinguishers
- ❖ Emergency generator run-up records for past 12 months minimum
- ❖ Can of white Kilz spray paint for water stains
- ❖ Door closers
- ❖ Blanks for removed hardware backsets, deadbolts, etc...
- ❖ Drop ceiling tiles
- ❖ Garbage chute door hardware